

## **Meeting Proceedings**

The Chairman and the Group Chief Executive will each make statements to shareholders on the Company's performance and results for the year ended 30 September 2018.

All shareholders or their proxies will have the opportunity to ask questions at the Annual General Meeting. When invited by the Chairman, if you wish to ask a question, please wait for a Company representative to bring you a microphone. It would be helpful if you could state your name before you ask a question. A question may not be answered at the Meeting if it is considered not to be in the interests of the Company or the good order of the Meeting or it would involve the disclosure of sensitive information. The Chairman may also nominate a representative to answer a specific question after the Meeting or refer the questioner to the Company's website.

Shareholders will be invited to vote on a series of resolutions. It is proposed that voting on all resolutions will be by way of a poll using electronic hand-held voting devices. You can cast your vote by proxy or in person. Details of the resolutions and how to cast your vote in person or by proxy can be found in the Voting section of this website.

A copy of the Notice of Annual General Meeting is available on the Company's website at [www.compass-group.com](http://www.compass-group.com) which summarises all of the matters to be dealt with at the Annual General Meeting, as well as the total issued share capital and accompanying voting rights as at 1 December 2018, being the last practicable date prior to publication of the Notice of Annual General Meeting. To the extent that ordinary shares have been issued from 1 December 2018 up to and including 12 noon on 5 February 2019, those shares will also be capable of being voted at the Annual General Meeting on 7 February 2019.