

## SHAREHOLDER INFORMATION

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## Registrar

Compass Group PLC's share register is managed by the Company's registrar, Link Group. Shareholders should contact Link directly if they have questions about their Compass shareholding. Link can be contacted as follows:

- **Post:** 10th Floor, Central Square, 29 Wellington Street, Leeds LS1 4DL
- **Email:** [enquiries@linkgroup.co.uk](mailto:enquiries@linkgroup.co.uk)
- **Telephone:** within the UK: Freephone 0800 029 4520 and from Overseas: +44 333 300 1568. Lines are open between 09:00 and 17:30 UK time, Monday to Friday, excluding public holidays in England and Wales.

## Manage your holding online

Shareholders can register online to view their shareholding details using the Share Portal, a service offered by the registrar at [signalshares.com](http://signalshares.com). To register for the Share Portal, shareholders need their investor code which is shown on their share certificate. The service enables shareholders to check their shareholdings in Compass Group PLC 24 hours a day; gain easy access to a range of shareholder information including indicative valuations and payment instruction details; and to appoint a proxy to attend general meetings of Compass Group PLC.

## Electronic communications and published information

The Annual Report and Accounts and all other shareholder communications can be found on our website, [www.compass-group.com](http://www.compass-group.com). Shareholders are encouraged to receive notification of the availability of shareholder communications via email and to view documents electronically. By electing to receive shareholder communications in this way, shareholders can read and/or download information at their convenience; and help the Company to save money by reducing the number of paper documents produced and posted. By signing up for electronic communications, shareholders will be notified by email each time a new shareholder document is available. Register to receive email communications at [signalshares.com](http://signalshares.com). To receive a copy of the Annual Report or Notice of Annual General Meeting in another format e.g., large print, Braille or an audio version, contact the Group Secretariat, Compass Group PLC, Compass House, Guildford Street, Chertsey, Surrey KT16 9BQ.

## Dividends

The Company normally pays a dividend twice each year. Dividends are paid in accordance with the instructions given to the registrar, i.e., by cheque, direct payment or reinvested in the Dividend Reinvestment Plan.

Most shareholders resident outside the UK can have dividends in excess of £10 paid into their bank account directly via the Link Group international payments service. Details and terms and conditions may be viewed at <https://ww2.linkgroup.eu/ips>. Shareholders outside the UK who are unable to use the international payments service should contact Link to discuss the payment options available.

## Share price information, share dealing and sharegift

The price of the Company's shares is available on the Company's website, [www.compass-group.com](http://www.compass-group.com). Compass Group shares can be traded through most banks, building societies, stockbrokers or online dealing services.

ShareGift, the charity share donation scheme, is a free service for shareholders wishing to give shares to charitable causes. It is particularly useful for anyone wishing to dispose of a small quantity of shares where the market value makes it uneconomic to sell on a commission basis. Further information can be obtained from ShareGift's website [www.sharegift.org](http://www.sharegift.org); telephone within the UK: 020 7930 3737 and from overseas: +44 20 7930 3737; email: [help@sharegift.org](mailto:help@sharegift.org).

## American depositary receipt

Compass Group PLC operates an American Depositary Receipt (ADR) programme under which ADRs are traded on the over-the-counter market under the symbol CMPGY. One ADR represents one ordinary Compass share. BNY Mellon is the depositary bank and maintains the Company's ADR register. Shareholders with a query about Compass ADRs should contact BNY Mellon as follows:

- **Post:** BNY Mellon Shareowner Services, P.O. Box 43006, Providence, Rhode Island 02940-3078, US.
- **Overnight Post:** BNY Mellon Shareowner Services, 150 Royall St., Suite 101, Canton, Massachusetts 02021, US.
- **E-mail:** [shrrelations@cpushareownerservices.com](mailto:shrrelations@cpushareownerservices.com)
- **Telephone:** Tel. +1 888-269-2377 (toll-free number in the U.S.)  
Tel. +1 201 680 6825 (international)

Further information can also be found on BNY Mellon's website, [mybnymdr.com](http://mybnymdr.com) using the symbol CMPGY.

### Identity theft

Advice to shareholders on protecting their personal information and Compass Group PLC shares:

- keep all Compass correspondence in a safe place, or destroy correspondence by shredding
- when changing address, inform the registrar, Link Group. If a letter is received from Link Group regarding a change of address and there has been no change of address, contact the registrar immediately using the contact information on the previous page
- have dividends paid directly into a bank or building society account. This will reduce the risk of the cheque being intercepted or lost in the post. Contact the registrar for further information
- on changing a bank or building society account, inform the registrar of the details of the new account and respond, as requested, to any letters Link Group send regarding this matter

### Warning about share fraud

Investment scams are often sophisticated and difficult to spot. Fraudsters are persuasive and use high-pressure tactics to lure investors into scams. They may offer to sell shares that turn out to be worthless or non-existent, or to buy shares at an inflated price in return for an up front payment. Whilst high profits are promised, if shares are bought or sold in this way, it is likely the money for the purchase or from the sale will be lost. These operations are commonly known as 'boiler room' scams. Shareholders should be wary if they are contacted out of the blue, pressured to invest quickly or promised returns that sound too good to be true. Generally, the higher the return promised, the more likely it's a high-risk investment or a scam.

The Financial Conduct Authority (FCA) has issued some guidance for shareholders on how to recognise and avoid investment fraud:

- legitimate firms authorised by the FCA are unlikely to contact you unexpectedly with an offer to buy or sell shares
- if you receive an unsolicited phone call, do not get into a conversation, note the name of the person and firm contacting you and then end the call
- check the Financial Services Register available at <https://register.fca.org.uk/> to see if the person and firm contacting you is authorised by the FCA. If you wish to call the person or firm back, only use the contact details listed on the Register
- call the FCA on 0800 111 6768 if the firm does not have any contact details on the FCA's register, or if you are told that they are out of date
- search the list of unauthorised firms to avoid at <https://www.fca.org.uk/consumers/unauthorised-firms-individuals>
- if you do buy or sell shares through an unauthorised firm, you will not have access to the Financial Ombudsman Service or the Financial Services Compensation Scheme
- consider obtaining independent financial and professional advice before you hand over any money.

Report a firm or scam by contacting the FCA's Consumer Helpline 0800 111 6768 or using the FCA's reporting form which can be found on their website [www.fca.org.uk/scamsmart](http://www.fca.org.uk/scamsmart). If a shareholder has already invested in a scam, fraudsters are likely to target them again or sell their details to other criminals. The follow up scam may be separate or related to the previous fraud, such as an offer to get a shareholder's money back or to buy back the investment after they have paid a fee. Any concerns about a potential scam should be reported to the FCA immediately.

### Compass-group.com

The Investor section of the Company's website, [www.compass-group.com](http://www.compass-group.com) contains a wide range of information which is of use to shareholders including the date, time and place of the Company's 2023 AGM and documents related to the AGM; and other matters such as share price information; dividend history; share dealing; taxation; annual reports and regulatory announcements and statements.

# FORWARD-LOOKING STATEMENTS

Certain information included in this Annual Report and Accounts is forward looking and involves risks, assumptions and uncertainties that could cause actual results to differ materially from those expressed or implied by forward-looking statements. Forward-looking statements cover all matters which are not historical facts and include, without limitation, the direct and indirect future impacts and implications of public health crises such as the coronavirus COVID-19 on the economy, nationally and internationally, and on the Group, its operations and prospects; disruptions and inefficiencies in supply chains (such as resulting from the war in Ukraine); future domestic and global political, economic and business conditions (such as inflation or the UK's exit from the EU); projections relating to results of operations and financial conditions and the Company's plans and objectives for future operations, including, without limitation, discussions of expected future revenues, financing plans and expected expenditures and divestments; risks associated with changes in economic conditions, levels of economic growth and the strength of the food and support services markets in the jurisdictions in which the Group operates; fluctuations in food and other product costs and labour costs; and prices and changes in exchange and interest rates. Forward-looking statements can be identified by the use of forward-looking terminology, including terms such as 'believes', 'estimates', 'anticipates', 'expects', 'forecasts', 'intends', 'plans', 'projects', 'goal', 'target', 'aim', 'may', 'will', 'would', 'could' or 'should' or, in each case, their negative or other variations or comparable terminology.

Forward-looking statements in this Annual Report and Accounts are not guarantees of future performance. All forward-looking statements in this Annual Report and Accounts are based upon information known to the Company on the date of this Annual Report and Accounts. Accordingly, no assurance can be given that any particular expectation will be met and readers are cautioned not to place undue reliance on forward-looking statements when making their investment decisions. Additionally, forward-looking statements regarding past trends or activities should not be taken as a representation or warranty that such trends or activities will continue in the future. Other than in accordance with its legal or regulatory obligations (including under the UK Listing Rules and the Disclosure Guidance and Transparency Rules of the Financial Conduct Authority), the Company undertakes no obligation to publicly update or revise any forward-looking statement, whether as a result of new information, future events or otherwise. Nothing in this Annual Report and Accounts shall exclude any liability under applicable laws that cannot be excluded in accordance with such laws.